

Pennsylvania Breastfeeding Coalition Meeting Agenda

October 16, 2013

Attending: Judy Gutowski, Lisa McCloskey, Ruth Wilf, Pat Keister, Kathie Wagner, Bonnie Higgins-Esplund (via Skype); Shannon Lilienthal, Leslie Cree, Lauren Lowe, Jessica Sember, Heather McHenry, Natalie McCullen, Ngozi Tibbs, and Tricia Fonzi.			
Item	Discussion	Actions	Follow up
Call to order Roll call	See sign in sheet		
Minutes	Approved		
<ol style="list-style-type: none"> 1. Next meeting 2. Somerset July Meeting 3. Executive meeting mid quarter meeting 4. Possible Capital Visit April 23rd 	<ol style="list-style-type: none"> 1. 1/15/2013 conference call 12-2PM 2. ???? 3. Attendance is low 4. Session is in progress 	<ol style="list-style-type: none"> 1. A 2. X 3. Judy would like to increase attendance 4. No actions or plans yet 	<ol style="list-style-type: none"> 1. Need call in number
Treasurers Report	<ol style="list-style-type: none"> 1. Pat reviewed the debits and credits for savings and checking 	<ol style="list-style-type: none"> 1. We need an electronic record sent to Board 	Pat will provide attachments
Membership Coordinator	<ol style="list-style-type: none"> 1. Dues for July 13-14 are being collected 		
Website Committee	Lisa McCloskey discussed the proposals, fees, designs and support	<ol style="list-style-type: none"> 1. Costs were high and more bids are needed 	Lisa will follow up with more bids

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Executive Committee	<ol style="list-style-type: none"> 1. Kathie Wagner is in her 1st term 2. Jeanne and Ruth 	<ol style="list-style-type: none"> 1. she replace Barb Shocker 2013-2015 2. Need to confirm the number of terms they have served 	
FACEBOOK Update	??????	X	X
Telephone Update	No calls	x	x
SPECIAL PRESENTATION	Family Health Council presented partnership with PABC to strengthen are outreach and mission	We need to discuss and investigate the benefits.	Waiting for proposal citing the services and fees they offer us.
Report from committee assigned to develop PABC Coordinator Job description	No current job description	Considering partnering with Family Health Council to extend recourses	
NEW BUSINESS			
Group Exercise to Review Strategic plan 208 and SWOT	???? I don't have anything on this		Laura Lowe, Leslie Cree, and Judy volunteered to work on this
Public Citizens Press release	Pabc will draft a position statement	It will be a broader topic that is not specific to the TOP hospitals	Letter was drafted and sent around for suggestions and revisions
Old Business			
Grant Project Work	Bonnie updated the group	<ol style="list-style-type: none"> 1. We have an extension for the 4th and 5th deliverables. Lexi Abeln and Bonnie are still collecting data 2. Lisa and Bonnie attended BFB LS 3 in and Discussed DE BC coalition's plan 3. Bonnie Lisa Met with other Coalitions at BFB LS3 4. Reimbursement for expenses will come from the CCC project contract 	More update at the next meeting

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Membership Committee Creation	This was detailed in the agenda	????????	????????
501(c) Non Profit group exemption Advantages of coalitions under our 501 c 3 Coalition needs to get state affairs in order and review by laws and articles of incorporation	Discussed group exemption status Able to accept grant funds.	PABC will proceed if local coalitions want to join they will be charged the initial fee \$100.00-200.00. A yearly fee of \$50.00	Confirm with on the call the vote. Coalitions need to let us know by March 30 th Contacting USBC for guidance and Liz Brooks
STANDING BUSINESS			
Recognizing new BF hospitals	Lisa updated	There have not been any new designations in Pa	On going
Banned the Bags	Lisa updated	???	
Pabc Continues to support working Mom's	NY Labor Law discussed	Consider mirroring this law for PA	On going
Midwest Report from Kay Hoover	/	/	/
Local minutes	The minutes will be added to Yahoo group	This will contribute to cohesiveness	Notifications will be sent out to the Yahoo Group
Submitted by Bonnie Higgins Esplund			